



## U.S. Bank FX Settlement Instructions - Existing Trade

You have executed a foreign exchange transaction with U.S. Bank (USB). If you are not intending to use Standard Settlement Instructions or Repetitive Settlement Instructions previously established with us to settle this trade, please use this form to provide the settlement instructions associated with the transaction specified in Section 2 hereof.

Payment messages may vary in formatting. U.S. Bank reserves the right to contact you to request additional information. For questions about payment formatting, please refer to our [FX Payments Formatting Guide](#).

Submit completed form to: [fxsettlementinstructions@usbank.com](mailto:fxsettlementinstructions@usbank.com)

### 1. COMPANY INFO

Please enter the initiating company name and address. The initiating company is typically you, your entity. For non-US entities enter the country name in the "State" field. Fields that directly relate to labels in SWIFT have been identified.

Company Name: Field 50 (M)

Contact Name

Contact Phone Number

Contact Email Address

Physical Address

City

State / Country

### 2. TRANSACTION DETAILS

This is to ensure USB will instruct the intended transaction. Fields that directly relate to labels in SWIFT have been identified.

USB Trade Number

Your Reference Number (O)

Value Date of Trade: Field 32

Currency: Field 32

Total Amount of Trade Settlement

Total Number of Beneficiaries.

If this transaction is intended to pay multiple beneficiaries, please indicate the number of payments USB will be settling.

### 3. TRANSACTION FUNDING DETAILS

How you are selling currency to USB to settle your payment transaction? Please select one of the options below and include applicable information

USB DDA or FCA

USD ACH

Proceeds from wire delivered to USB's Standard Settlement Instructions

**M** = Mandatory

**O** = Optional

**M/O** = May be mandatory depending on currency



#### 4. BENEFICIARY INFORMATION

It is your responsibility to ensure that the destination account can hold the currency that is being transmitted. Fields that directly relate to labels in SWIFT have been identified.

Amount to this Beneficiary

Charges (Default to BEN unless otherwise indicated): Field 71 (O)

Set Up Repetitive Instructions  
Please check the box if you would like these instructions set up for repetitive use.

Beneficiary Name: Field 59 (M)

Beneficiary Address: Field 59 (M)

Beneficiary City: Field 59 (M)

Beneficiary State / Country: Field 59 (M)

Beneficiary Account Number (IBAN / CLABE): Field 59 (M)

SWIFT/BIC Code: Field 57 (M)

Intermediary SWIFT/BIC: Field 56 (O)

Beneficiary Bank Name: Field 57 (M)

Bank Branch: Field 57 (M/O)

Routing Code: Field 57 (O)

Any additional details or references (Sender to Receiver): Field 72 (O)

Purpose of Payment: Field 70 (M/O)

Currency Specific Details - if above fields are not available

If this transaction is intended to pay multiple beneficiaries, please complete additional beneficiary information pages by clicking the button.

Payments may be subject to return or delay due to sanctions screening or additional requirements/requests from downstream banks. Incomplete instructions may cause delay or rejection. In these instances, U.S. Bank reserves the right to request additional information.

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O = Optional  
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